

Primary Outreach Service

PART OF THE PROVISION OFFERED BY
KINGSLAND SCHOOL, OLDHAM

Primary Outreach Service

Kingsland School
Kershaw St
Oldham
Shaw
OL2 7AJ

Information for Parents and Carers

This leaflet gives you information
about the POS service to enable
you to make an informed
decision about the team
becoming involved with your
child

Service Manager: Sal Qureshi
Tel: 0161 770 7120
Email: s.qureshi@kingslandschool.org

Primary Outreach Service

Parental Consent Form

I have read the information on the other side of this page and give consent to POS involvement with my child.

Child's name

Child's Date of Birth

School

Parent's Name

Parent's signaturedate:

Date

POS Staff work with schools to help support children with Special Educational Needs and Disability (SEND).

SEND includes difficulties with

- Cognition (thinking) and learning
- Speech, language and communication
- Social, mental and emotional health
- Physical and sensory needs

POS works in particular with pupils who are experiencing social emotional and or mental Health difficulties (often referred to as behaviour difficulties) and those at increased risk of exclusion.

Getting POS Involved

Oldham POS Team mainly takes requests for involvement from schools. All schools have a Special Educational Needs Co-ordinator (SENCo)/Inclusion Manager who will liaise with the POS staff.

In order for school to involve POS Staff they must first obtain the consent of someone with parental responsibility for the child.

What does POS Involvement mean?

POS Staff involvement with a child will vary from case to case, depending on the nature of the child's needs and the support they require. As part of our involvement we may undertake some or all of the following:

- **Discussion with staff who work with your child**

Staff hold a lot of useful information about your child in school. By working together and problem solving, staff and the POS staff can identify some things that school staff can change to help your child. The POS staff may also observe your child in school to inform these discussions. Sometimes these discussions are sufficient and no further POS involvement is needed.

- **Work with your child**

As part of the information gathering process, the POS staff may work alongside the school staff to explore the nature of any difficulties reported.

The POS staff will also talk to your child to try to obtain their views about the situation. Depending on the circumstances, the POS staff may work alongside your child and the school staff for a period of time until everyone involved feels the situation has improved.

- **Discussion with parents/carers**

The POS staff are happy to discuss with you their involvement with your child. Where the POS staff has more in depth involvement they may ask to meet with you as part of the assessment process. The POS staff may ask questions about your child at home, and ask for your views and ideas about helping your child.

- **Information sharing**

Sharing information about your child is an important part of understanding their needs and helping them. The POS staff may therefore see information from other professionals, e.g. professionals from Health

including Health Young Minds and Early Help/ Social Care. Similarly, the POS staff may also share the information they have gathered with other relevant professionals. POS Staff will only share their information when they consider this to be in your child's interest and in all but emergency or safeguarding situations will seek your consent first. No information will be shared for marketing purposes and any information we keep about your child will be held securely for the legally prescribed amount of time. You have the right to view information kept in your child's file through following procedures contained in the Freedom of Information Act 2000.

- **Feedback**

Any written feedback provided to school about your child is available from staff at your child's school.

Our Staff

All POS Staff have worked extensively in the field of special education. Occasionally we may be accompanied by volunteers who are looking to train in the field of SEMHD. These volunteers will be supervised at all times by POS staff.

Giving Consent

To give consent for POS staff involvement with your child, please sign the enclosed form. POS staff involvement will not commence until this has been received by the POS Service